

COUNCIL'S FULFILMENT OF ITS 2024 BUSINESS SCHEDULE

FULFILMENT OF BUSINESS SCHEDULE AND COMPLIANCE WITH CORPORATE GOVERNANCE STANDARDS AND CODES

Council fulfilled its business schedule in 2024 as demonstrated by the table of actions set out in the below table.

Council met its responsibilities under relevant legislation and codes of practice:

- Deakin University Act 2009 (Vic)
- Deakin University Council Charter
- corporate governance and accountability standards specified by the Tertiary Education Quality and Standards Agency (TEQSA)
- University Chancellors Council endorsed Codes, specifically:
 - Voluntary Code of Best Practice for the Governance of Australian Universities
 - Model Code for Upholding Freedom of Speech and Academic Freedom
 - Australian Universities Code on Vice-Chancellor and Senior Staff Remuneration.

REPORTS ON OUTCOMES FROM COUNCIL MEETINGS

Following each meeting of Council a report on outcomes from the meeting was published on the Council website.

13 December 2024

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RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
1. Strategic direction, budget and business plan					
Approving the mission and strategic direction of the University and its annual budget and business plan	8(3)(b)	1.1	Review and renewal of strategic direction	2024 was the fourth full year of the 10-year strategic plan <i>Deakin 2030: Ideas to Impact</i> . Council considered quarterly Dashboard Reports against strategic plan key performance indicators. Council was satisfied with the University's progress against the objectives and indicators of the plan. Council received the program for the 2025 Strategy Conference at its meeting on 13 December 2024.	Y
	8(3)(b)	1.2	Consider oral report from the Vice-Chancellor on strategy items and, where topical, a focus on one area of strategy	At each meeting Council considered reports from the Vice-Chancellor on matters relating to the University's strategic direction. In 2024 the Vice-Chancellor presented two deep-dive sessions on legislative and policy changes affecting sector funding and regulation.	Y
	8(3)(b)	1.3	Augment Council meetings with lunch and presentations on future focused issues in governance, technology and universities and deepen relationships with Executives through shared lunches and dinners	Council received a presentation at its 26 September 2024 meeting on developments and directions in artificial intelligence and impacts for universities. Council members attended the 2024 National Conference on University Governance chaired by Deakin's Chancellor and addressing current issues in governance, technology and higher education trends and policy. Council came together with the Executive at its February Strategy Conference, all day meetings in May and November 2024, December meeting and end-of-year dinner, and events throughout the year.	Y
	8(3)(b)	1.4	Consider and if appropriate approve Business Plan for the coming triennium, including the next year budget and three-year financial plan including capital expenditure plan	At its meeting on 8 November 2024, following full discussion, Council approved the 2025 budget and noted financial projections for 2026 and 2027. The financial plan continues the long-term financial sustainability trajectory set by Council in 2020.	Y
	8(3)(b)	1.5	International Branch Campuses – GIFT City India and Bandung Indonesia	Council considered reports at each meeting on international branch campuses – the first year of operation of GIFT City and establishment activities in Bandung. The Chancellor visited the GIFT City Campus in early 2024 and reported on the trip to Council.	Y
2. Oversight and review of University performance					
Appoint and monitor the performance of the Vice-Chancellor as chief executive officer of the University	8(3)(a)	2.1a	Consider annual report on the Vice-Chancellor's performance and remuneration	Council considered the 2024 review of the Vice-Chancellor's performance and remuneration at its meeting on 13 December.	Y
		2.1b	Assure compliance with Australian Universities Code on Vice-Chancellor and Senior Staff Remuneration	Council adopted this Code in 2021 and updated the terms of reference of the People and Culture Committee accordingly. In May 2024 the Chancellor wrote the NTEU about the University's implementation of the Code. This correspondence was reported in full to Council at its meeting in May. Statement of compliance is included in the University's Annual Report to be considered by Council at its meeting in March 2025.	To be completed Meeting 1, 2025
Oversee and review the management of the University and its performance	8(3)(c)	2.2	Review and if appropriate approve the University's Annual Report including annual financial statements and risk statement	At its meeting on 20 March 2024 Council approved the 2023 University Annual Report including 2023 financial statements and risk management statement. Council will consider the 2024 Annual Report at its meeting on 20 March 2025.	Y
	8(3)(c)	2.3	Consider written and oral reports from the Vice-Chancellor on current matters	At each meeting Council considered reports on the University's performance from the Vice-Chancellor and from Council Committees monitoring areas of University performance.	Y
	8(3)(c)	2.4	Monitor the performance of the University against headline key performance indicators in the strategic plan	Council considered quarterly Dashboard Reports against strategic plan key performance indicators. At its meeting on 20 March 2024 Council considered a 'deep dive' presentation on strategic KPIs relating to research by the Deputy Vice-Chancellor Research and Innovation.	Y
	8(3)(c)	2.5 (& 5.4)	Consider Executive and senior staff presentations on University plans and developments in Faculties, Schools and Institutes	Council considered presentations from the Executive Dean Arts and Education at its meeting on 23 May 2024 and by staff from the School of Communication and Creative Arts and the School of Engineering at its meeting on 8 November 2024.	Y
	8(3)(c)	2.6	Consider reports on human resources issues – staff satisfaction, retention and turnover	Council considered the results of the 2024 Staff (Pulse) survey at its meeting in May 2024 and reports following each meeting of the People and Culture Committee. Throughout the year Council considered reports on the University's work to address inadvertent underpayments of some sessional staff and measures to remediate and prevent underpayments.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
	8(3)(c)	2.7	Quarterly report on Workplace Wellbeing, Health and Safety	Council considered comprehensive quarterly reports on workplace health and safety and advice on those reports by the Audit and Risk Committee.	Y
	8(3)(c)	2.8	Consider reports on and effectiveness of programs to prevent and respond to sexual harm	Council maintained an action sheet item (#1) regarding programs and initiatives to prevent and respond to incidents of sexual harm. At its meeting in March Council considered the 2023 Respect and Sexual Harm Prevent Report for Deakin. At its meeting in May Council noted that Deakin is adding respect and sexual harm training content into the University's existing compulsory academic integrity module for all commencing students 'Integrity at Deakin'. At its meeting on 13 December 2024 Council received the University's submission to Universities Australia Charter on Sexual Harm Reporting Framework.	Y
	8(3)(c)	2.9	Consider annual report by University institutes on their performance against their KPIs	At its meeting on 1 August 2024 Council received a report on institutes' performance against KPIs. At its meeting on 13 December 2024 Council considered proposals regarding University institutes and other research groupings.	Y
Strategic human resources issues	8(3)(c)	2.10	Consider minutes of People and Culture Committee meetings and reports on performance and reward policies, succession planning and strategic human resources issues	Council approved updates to the terms of reference of the People and Culture Committee at its meeting on 21 March 2024. Council considered reports from the People and Culture Committee following each of its meetings, including on success planning and strategic human resources issues/workplace culture.	Y
Code for Upholding Freedom of Speech and Academic Freedom	Code approved by Council	2.11	Consider report on compliance with the Code underpinning Annual Attestation Statement	Council considered at its meeting on 13 December 2024 the 2024 Annual Report from the Chair of the Academic Board, including on upholding academic freedom. The University's Annual Report, considered by Council at its first meeting the next year, includes the University's annual attestation of compliance with the Code for Upholding Academic Freedom and Freedom of Expression. It also reports the results from the national Student Experience Survey questions on freedom of speech and expression.	To be completed Meeting 1, 2025
		2.12	Consider reports on any issues on implementation of the Code, as required	Council received regular briefings on the protest encampments on campus in May – June 2024 and the University's actions to uphold a safe and respectful campus environment. At its meeting in November Council received the University's submission to the Inquiry into Antisemitism at Australian Universities Bill.	Y
Consider reports on implementation of the Deakin Indigenous strategy	Preamble to Act	2.14	Consider annual report/presentation on Indigenous strategy, employment and innovation	At its meeting on 23 May 2024 Council considered the annual report on the University's Indigenous strategy. At its meeting in November 2024 Council appointed the University's first Deputy Vice-Chancellor, Indigenous.	Y
3. Overseeing the management and control of finances					
Oversee the management and control of the University finances 9(1)(e)	9(1)(e)	3.1	Consider end of year financial report, including cash flow projections, capital expenditure performance and investment performance	At its meeting on 23 March 2024 Council considered the end of year financial report and approved the 2023 financial statements, including relevant management attestations.	Y
Safeguard integrity in financial reporting	ASX 4,7	3.2 (& 2.2)	Consider and if appropriate approve: <ul style="list-style-type: none"> audited annual financial statements to ensure that they comply with the University's statutory responsibilities and with accounting standards written statement by CFO to accompany financial statements regarding risk management and internal compliance and control 		Y
	9(1)(e)	3.3	Monitor finances and major projects	At each meeting Council considered the Finance and Major Projects Reports.	Y
	9(1)(e)	3.4	Consider outcomes of the Victorian Auditor-General's analysis of the financial performance of Victorian universities including financial sustainability indicators	At its meeting on 1 August 2024 Council considered the Auditor-General's report to parliament on the results of 2023 audits of universities and relevant comments by the Audit and Risk and Finance and Business Affairs Committees.	Y
	9(1)(e)	3.5	Consider and if appropriate approve amendments to the Delegations policy, as required	In March Council approved updates to the Delegations Policy, effective from 27 March 2024. During the year Council approved certain delegations for specific purposes related to the establishment of the GIFT City campus.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
	9(1)(e)	3.6	Consider minutes of Finance and Business Affairs Committees meetings and any issues arising	Council considered the minutes of meetings of the Finance and Business Affairs Committee following each meeting of the Committee.	Y
Monitor activities of controlled and associated commercial entities	C'cial activity g'lines	3.7 (& 7.9)	Receive summary quarterly reports on controlled commercial entities and consider any issues arising	Council received quarterly reports on controlled entities and any issues arising via the Finance and Business Affairs Committee. At its meeting in March 2024 Council approved a new version of the Controlled Entities Oversight and reporting Procedure, which consolidated improvements to the process for appointing directors of controlled entities and reporting on appointments, approved by Council in 2023. These have been implemented.	Y
4. University legislation and policies					
Make statutes and regulations	28	4.1	Consider and if appropriate approve proposals for making, amending and revoking Council legislation, as required	The streamlined University legislation (Statute and three Regulations) has been in place since 1 January 2021 and is functioning as intended. No amendments to legislation were made in 2024. At its meeting on 13 December 2024 Council considered an in-principle recommendation to amend s 17 of the Council Regulations to recognise new research groupings. This will be finalised in 2025.	To be completed at Meeting 1, 2025
	28	4.2	Consider reports on Regulations made or amended by the Vice-Chancellor or the Academic Board, as appropriate	In 2024 there were no amendments to the Vice-Chancellor or Academic Board Regulations.	Y
Establish policy and procedural principles for the operation of the University consistent with legal requirements and community expectations Establish policies relating to the governance of the University	8(3)(d) 9(1)(b)	4.3	Consider and if appropriate approve proposals for making, amending and revoking policies relating to the governance of the University, including the Policy Framework, as required	Covered at the meeting on 13 December 2024: <ul style="list-style-type: none"> Delegations Register Report on the Policy Framework and Council approved Policies Academic Board Report on academic policies introduced and amended. 	Y
		4.4	Receive annual report on policies made, amended and revoked during the year		
		4.5	Receive annual report on effectiveness of the Policy Framework and the status of Council approved policies		
5. Overseeing and monitoring academic activities					
Oversee and monitor the academic activities of the University Monitor academic standards and quality assurance	8(3)(g), TEQSA 6.1.1, 6.2.1f	5.1 See also 5.5	Consider reports on academic governance standards and compliance with TEQSA academic governance requirements.	Council considered reports on academic governance following each meeting of the Academic Board. Council considered, via the Audit and Risk Committee, Tertiary Education Quality and Standards Agency (TEQSA) risk assessments. At its meeting on 13 December 2024 Council received for noting the University's Self-Assurance and Research Quality Report for TEQSA Reregistration.	Y
Protect free intellectual inquiry and expression in learning, teaching, and research	TEQSA 6.1.4 Model Code	5.2 (& 2.10, 2.11)	Consider annual review of activities by the Academic Board on academic freedom Consider other reports on freedom of speech and academic freedom as required.	At its meeting on 13 December Council considered the annual report from the Chair of the Academic Board on actions to uphold academic freedom and academic standards. See also 2.11 above.	Y
Consider reports on research initiatives including commercialisation of research projects	8(3)(g)	5.3	Consider reports on research initiatives Consider and if appropriate approved research initiatives of strategic significance including major research commercialisation initiatives, as required	Council considered reports on research initiatives throughout the year, including research infrastructure, research partnerships and research projects and programs, especially: <ul style="list-style-type: none"> the Trailblazer Universities REACH program – detailed presentation 23 May 2024 review of specialist research groupings and associated recommendations – 13 December 2024. 	Y
Consider presentations from Faculties and Institutes on academic activities	8(3)(g)	5.4 (see also 2.5)	Consider presentations from Faculties and Institutes on academic activities	Council considered presentations from the Executive Dean Arts and Education (May), Co-Deputy Director CRADLE (September) and the Schools of Communication and Creative Arts and the School of Engineering (November).	Y
Consider reports on oversight of student academic integrity	8(3)(g), TEQSA 6.1.1, 6.2.1f	5.5	Consider Annual Report on Student Academic Integrity	At its meeting on 13 December Council considered, via the Audit and Risk Committee, the 2023 Annual Report on Student Academic Integrity breaches.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
6. Overseeing and monitoring risk management, systems of control and accountability					
Oversee and monitor the assessment and management of risk across the University	8(3)(f)	6.1	Review and approve the University's Risk Appetite Statement	Council considered and approved amendments to the risk appetite statement at its meeting on 13 December 2024.	Y
	8(3)(f)	6.2	Consider the Deakin risk profile (Headline Risk Report), including the treatment of high risks	Council considered the Headline Risk Report and actions to bring risk items within their target operating range, following each meeting of the Audit and Risk Committee.	Y
	8(3)(f)	6.3	Consider risk management program and monitor University risk register, including specific action plans to bring risk items within their target operating range		
	8(3)(f)	6.4	Consider report on alignment between risk culture and risk appetite	Council considered a report on the University's risk culture via the Audit and Risk Committee at its meeting on 13 December 2024. In future this report will take the form of consistent and regular report on Risk Culture Metrics using the Victorian Government Risk Management Framework and following up independent reviews in 2022 and 2023.	Y
	8(3)(f)	6.4	Consider minutes of Audit and Risk Committee meetings and any issues arising	Council considered the minutes of each Audit and Risk Committee meeting.	Y
Oversee and monitor the assessment and management of risk across University controlled and associated entities	8(3)(e)	6.5	Consider twice yearly risk assessment of controlled and associated entities	Council considered risk assessments twice yearly of controlled and associated entities via the Audit and Risk Committee.	Y
Oversee and monitor systems of control and accountability across the University	8(3)(e)	6.6	Receive reports on matters pertaining to the adequacy of University compliance management including breach reporting and prevention of fraud and corruption	Council considered reports on the University's compliance management program via each meeting of the Audit and Risk Committee.	Y
	8(3)(e)	6.7	Oversee internal audits and consider issues arising from audits as required	Council considered reports, via the Audit and Risk Committee, on outcomes and issues from internal audit reports and monitored the implementation of actions to address all issues.	Y
	8(3)(e)	6.8 (see also 7.7)	Receive annual report on crisis and emergency management	Crisis and emergency management is a key component of the Health, Safety and Wellbeing Report considered quarterly by the Audit and Risk Committee and reported to Council. The 2023 full year report was considered at Meeting 1, 2024. The latest quarterly report was considered at the meeting on 13 December 2024.	Y
			Consider reports on emergency and critical incidents, as required	There were no emergency or critical incidents requiring reporting to Council outside the regular reporting cycle covered by items 6.8 and 7.7.	Y
	8(3)(e)	6.9	Consider reports on the University's cybersecurity systems and controls	Throughout the year Council considered reports on cybersecurity via the Audit and Risk Committee – these encompassed cybersecurity strategy, audit testing and attention to external cases. On 18 November 2024 Council participated in a cybersecurity crisis simulation run by CyberCX.	Y
	8(3)(e)	6.10	Consider annual report on insurance program	At its meeting in September Council considered the 2024 annual report on the University's insurance program.	Y
	8(3)(e)	6.11	Consider reports on implementation of the University Foreign Interference Taskforce Guidelines and compliance with relevant legislation and policy.	Council received at its meeting on 13 December 2024 a report via the Audit and Risk Committee on actions in 2024 to implement and comply with Guidelines to Counter Foreign Interference in the Australian University sector.	Y
Consider annual report on student complaints and monitor the availability of information about internal grievance procedures	TEQSA 2.4 Code 9	6.11	Review handling of student complaints Monitor availability of information on staff grievance procedures and issues arising	At its meeting in May Council considered, via the Audit and Risk Committee, the 2023 annual report on the handling of student complaints. Council monitored, via the Audit and Risk Committee, the availability of information for staff to lodge grievances and for staff and members of the public to register integrity concerns or complaints using the Prevention of Fraud and Corruption procedure, the Stopleveline service or the Public Interest Disclosure procedure.	Y
Oversee the management and control of the property and business affairs of the University	9(1)(d)	7.1	Consider and if appropriate approve the acquisition or disposal of property, as required	There were no new property acquisitions or approvals requiring Council approval in 2024. The process for selling T&G Tower in Geelong, approved in 2023, continues. Council approved authorising the Vice-Chancellor to enter a contract for the renewal of the lease of the Deakin Downtown space at its meeting on 13 December 2024.	Y
	9(1)(d)	7.2	Receive reports on any property acquired exercising delegated authority from Council, as required	Any property transactions exercising delegated authority from Council are reported to the first available Council meeting. There was one such set of transactions in 2024, reported to Council in November 2024.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
	9(1)(d)	7.3 (see also 3.3)	Consider and if appropriate approve business cases for projects over \$10m and variations to those projects in terms of scope, budget, schedule	Council considered business cases for major (\$10 million+) and strategic projects: <ul style="list-style-type: none"> change request Carbon Neutrality 2025 (CN 2025), September meeting change request Streamline Program, November meeting. Council considers the Major Projects Report at each meeting.	Y
	9(1)(d)	7.4	Consider and if appropriate approve commercial ventures including establishing or joining companies, as required	At various meetings Council considered reports on relationships with existing commercial ventures. There were no new commercial ventures or company establishments requiring Council approval in 2024. In November Council approved amendments to the Intellectual Property Policy to enhance commercialisation and to provide certain clarifications regarding IP ownership rights.	Y
	9(1)(d)	7.5	Consider annual report on campus infrastructure and property strategy	At its meeting in November Council considered campus infrastructure and property strategy as part of the 2025-27 financial plan. The University is moving to an integrated infrastructure and IT strategy. Council supported this move and will monitor its progress.	Y
	9(1)(d)	7.6	Note actions on any issues arising from annual business asset management report	The Finance and Business Affairs and Audit and Risk Committees considered annual reports on asset management report at their final meetings for their year in October and November respectively. The FBAC minutes were reported to Council in November. The ARC minutes were reported to Council in December.	Y
	9(1)(d) and 8(3)(f)	7.7 (see also 6.8)	Note actions on any issues arising from annual report on disaster and critical incident management affecting the management and control of property	Crisis and emergency management is a key component of the Health, Safety and Wellbeing Report considered quarterly by the Audit and Risk Committee and reported to Council. The 2023 full year report was considered at Meeting 1, 2024. The latest quarterly report was considered at the meeting on 13 December 2024. Council received regular updates on the management of the protest encampment on campus in May-June 2024. There were no other disaster and critical incident management affecting the management and control of property.	Y
	9(1)(d) 8(3)(e)	7.8	Approve Annual Modern Slavery Statement	Council approved at its meeting on 23 May 2024 the University's 2023 Modern Slavery Statement.	Y
Overseeing management and control of commercial activities	C'cial activity g'lines	7.9 (see also 7.4)	Review and approve commercial activities covered by Ministerial guidelines, as required	There were no new commercial activities covered by the Ministerial guidelines in 2024.	Y
		7.10	Review and if appropriate approve changes to the Commercial Activities and Entities policy and procedure, as required	At its meeting on 26 September 2024 Council approved amendments to the Commercial Activities and Entities Policy and Procedure in alignment with amendments to the Intellectual Property Policy (see 7.4 above).	Y
		7.11	Report on progress against commercialisation strategy, as required	In March 2024 Council received via FBAC a report on the performance of the University's equity holdings and future commercialisation framework.	Y
Oversee the management of University investments	46	7.12	Consider reports on the performance of University investments including Responsible Investment Principles and practices	At its meeting on 23 May 2024 Council received updates to the Investment Policy and Investment Management Procedure incorporating Responsible Investment Principles, as approved under delegation by the Investment Committee. These have been implemented.	Y
	46	7.13	Authorise payments from the Future Fund, as required	There were no payments from the Future Fund in 2024. At its 2025 Strategy Conference Council will hold a session on investment strategy and scenarios.	Y
	46	7.14	Note any changes to the Investment Governance Framework and associated documents made by the Investment Committee in accordance with its ToR 2	Council noted advice from the Investment Committee on changes to the Investment Governance Framework made within the Committee's terms of reference, following each relevant change.	Y
8. Council's own affairs, appointments and effectiveness					
Appoint the Chancellor	University Statute 7	8.1	Commence search and recruitment process for Deakin's next Chancellor from 1 January 2026	At its meeting on 21 March 2024 Council established the Chancellor Appointment Advisory Committee whose work will span 2024 and 2025 leading to the appointment of Deakin's next Chancellor from 1 January 2026.	Y
Appoint Deputy Chancellors	University Statute 8	8.2	Appoint Deputy Chancellors as required by terms of office	At its meeting on 23 May 2024 Council reappointed Carol Boyer-Spooner and Dr Lyn Roberts as Deputy Chancellors until 31 December 2025.	Y
Appoint Council appointed members and recommend	9(1)(a), 13(1)-(3)	8.3	Make Council appointments and recommendations required to fill vacancies, ensuring appropriate expertise,	Council (re)appointments were made in accordance with the Council Members Appointment and Remuneration procedure which incorporates diversity, expertise and independence objectives.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
government appointees	TEQSA 3.2		diversity and independence	Council's Skills Matrix demonstrates diversity, expertise and range of skills and is table annually for review and updating.	
Manage Council's own affairs	TEQSA 6.1	8.4	Consider minutes from Chancellor's Advisory Committee meetings and any issues arising	Council considered the minutes of the Chancellor's Advisory Committee following each meeting of the Committee.	Y
Establish and empower committees	Sch 1, 15	8.5	Consider minutes from each meeting of committees and oral reports from Chairs highlighting key issues	Council considered the minutes of each Committee and oral reports from the Chair following each meeting of that Committee.	Y
	Sch 1, 15	8.6	Appoint committee members and Chairs	Council completed appointments to Council Committees from 1 January 2025 at its meeting on 13 December 2024.	
Approve business schedule	8(3), 9(1)	8.7	Receive annual Council business schedule	Council received its 2025 business schedule at the meeting on 13 December 2024.	
Review fulfilment of responsibilities	8(3), 9(1)	8.8	Receive report on Council's fulfilment of its business schedules for the current year, including input from committees	The present report sets out Council's fulfilment of its business schedule for 2024.	
Conduct effectiveness review of Council and committees every two years against best practice standards	Code 6	8.9	Establish and complete Council and committee reviews alternating in a two-year cycle – <i>in 2024 there was no review but planning will occur for the next external review (by questionnaire) in 2025</i>	At its meeting on 1 August 2024 Council received a report on the completion of actions arising from the 2023 Council Performance Review by Boards Global. The next scheduled review is in 2025 by questionnaire.	Y
Review implementation of improvement actions from previous review	Code 6	8.10	Consider report on implementation of actions arising from Council or committees review of previous year		Y
Corporate governance update	Code 3, 5	8.11 (see also 1.3)	Receive and consider presentation on latest developments in corporate governance	Council regularly received reports on developments in corporate governance, most notable reports from the Chancellor, John Stanhope, Chair of the University Chancellors Council. Most Council Members attended the 2024 National Conference on University Governance. Council discussed salient points from this Conference at its meeting on 8 November 2024.	Y
9. University appointments and remuneration					
Executive appointments	27(2), Council Reg 13	9.1	Consider and if appropriate approve the appointment of Executive members: DVCs and Vice-Presidents as per Council Reg 13 and Faculty Executive Deans as per VC Reg 6.1	At its meeting on 8 November 2024 Council approved Deakin's first Deputy Vice-Chancellor Indigenous, Deakin Distinguished Professor Mark Rose. Council congratulated Professor Rose with acclamation.	Y
Executive Remuneration	Rem Comm ToRs	9.2	Consider reports on remuneration of Executive members and ensure compliance with Australian Universities Code for Vice-Chancellor and Senior Staff Remuneration	Council considered a report from the People and Culture Committee from its meeting earlier that day on 13 December 2024. At its first meeting in 2025 the Committee will consider the remuneration of Executive members with regard to recommendations from the Vice-Chancellor, benchmarked against peer positions in the sector and against measurable KPIs as reflected in the Universities Code for Vice-Chancellor and Senior Staff Remuneration.	To be completed Meeting 1, 2025
Appointment of Alfred Deakin Professors	Academic Promotion policy	9.3	Consider and if appropriate confer the title of Deakin Distinguished Professor, as required	At its meeting on 21 March 2024 Council approved the renaming of Alfred Deakin Professors to Deakin Distinguished Professors. All existing title holders adopted this change. At its meeting on 1 August 2024 Council appointed 11 Deakin Distinguished Professors.	Y
Approval of Honorary Degrees	Council Reg 23	9.4	Consider and if appropriate approve the conferral of Honorary Degrees	At its meeting on 1 August 2024 Council approved the awarding of seven Honorary Degrees.	Y
	Council Reg Sch 1	9.5	Consider minutes of Honorary Degrees Committee meetings and any issues arising	At its meeting in August Council considered the minutes of the 2024 Honorary Degrees Committee – nominations supported, declined and review of diversity of awardees.	Y
10. Naming approvals and reports not listed elsewhere					
Faculties	Council Reg 16	10.1	Consider and if appropriate approve the establishment and name of Faculties, as required	Not arising in 2024.	Y
Institutes	Council Reg 16	10.2	Establish and disestablish Institutes, as required	Council considered a proposal for the disestablishment of an Institute and its transition to a new form at its meeting on 13 December 2024.	Y

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Facilities	Naming of Facilities and Entities policy	10.3	Consider and if appropriate approve proposals to name campuses, buildings, rooms or outdoor spaces, as required	At its meeting in August 2024 Council approved the disestablishment of a named Chair, The General Sir Francis Hassett Chair of Military Studies, in accordance with the wishes of all relevant parties. Sir Francis' memory will be honoured in other ways in future.	Y
Named Professorial Positions		10.4	Consider and if appropriate approve proposals to name organisational areas or named professorial positions, as required	In accordance with the Naming of University and Entities Policy approved by Council, on 29/10/2024 the Vice-Chancellor approved the naming of the 'Deakin Library Margaret Cameron Residency'. This was reported to Council at its meeting in November 2024. There were no specific naming proposals requiring Council approval in 2024.	
University seal and contracts report	Uni Statute policy, Contracts policy	10.5	Receive report regarding affixation of seal and execution of contracts where reporting to Council is required by the Contracts Policy	Council received reports on all uses of the seal in 2024 and on the execution of contracts where reporting is required to Council under s 18 of the Contracts policy.	Y

References:

- Numbers without any further text refer to sections of the *Deakin University Act 2009* (Vic)
- TEQSA = Provider Registration Standards stipulated by the Tertiary Education Quality and Standards Agency
- Code = 'Voluntary Code of Best Practice in University Governance' published by Universities Australia
- ASX = 'Principles of Good Corporate Governance and Best Practice Recommendations' published by the Australian Stock Exchange
- Reg = University regulation
- Statute= University statute
- ToR = Terms of reference of relevant committee
- Reports to Council include minutes of Council Committee meeting

Report received by Council on 13 December 2024.