## TROUBLESHOOTING FAQS FOR SUPERVISED ONLINE EXAMS

Note: Additional support time is allocated to all exams to cover exam commencement and for general technical support purposes.

## **Getting started issues**

What browser should I use?	Use <b>Google Chrome</b> or <b>Microsoft</b> Edge. Other browsers may show an "Incompatible browser" or "Undefined" error.
Where can I access my exam?	Go to your unit site and navigate to Assessment > Quizzes.
I couldn't start Proctorio.	Your exam uses <b>Integrity Advocate</b> , not Proctorio. You don't need to install anything. – just start your exam straight away.
I can't share my screen	<ol> <li>Unplug any additional monitors.</li> <li>When asked to share your screen, select the Entire screen tab, then click on the selected screen; the Share button will turn blue – click it.</li> <li>For Mac users (Chrome):         <ul> <li>Go to System Preferences&gt; Security &amp; Privacy &gt; Privacy &gt; Screen Recording.</li> <li>Enable Chrome, close the browser, and re-open it.</li> </ul> </li> </ol>
'System dialogue' error message	Close your browser, re-open it, and enter the exam again.
"Incompatible browser" or "Undefined" error message	You are using an incompatible browser. Switch to <b>Microsoft Edge</b> or <b>Google Chrome</b> .

# Webcam issues

My webcam is not working	1.	Ensure your webcam is turned on.	
(PC)	2.	If you cannot see yourself in the system check, check Chrome browser	
		permissions. Click on the (?) symbol by the camera icon for a video guide.	
	3.	Check whether webcam is enabled in Chrome: Privacy and Security > Site	
		settings > Camera and ensure that camera access is enabled.	
	4.	Restart the computer and clear cookies and cache in the browser.	
		The Google support page has further instructions on how to change camera	
		permission.	
My webcam is not working	1.	Allow camera, microphone, cookies and third-party cookies.	
(Mac)	2.	Close the browser, re-open, and log back to the exam.	
I can't take a photo of	1.	Go to <b>Start &gt; Camera</b> . Check if the camera is working.	
myself	2.	Close and reopen the browser, then access your exam again.	
	3.	. If it still doesn't work, switch to another browser (Chrome or Edge), and	
		enable browser permissions.	
	4.	If the problem persists, restart your computer.	
"We can't see you. Please	1.	Check the browser permission is enabled to access your webcam.	
ensure your camera is	2.	Check if the camera is active under <b>Start &gt; Camera</b> .	
unobstructed and that your	3.	Clear cookies and cache.	
face is visible."	4.	Close and re-open your browser.	
	5.	Restart your computer.	

The camera shows a black	1. Check if the camera is obstructed or covered.		
screen	2. Clear cookies and cache.		
	3. Restart your computer.		
The camera is too dark, or I	1. Ensure the camera is not covered.		
see a camera symbol with a	2. Turn on a light.		
slash.	3. Press <b>F10</b> to turn the camera back on.		
• "No camera" error	For all these issues, change to another browser (Edge or Chrome)		
• I can't move to the next			
exam page			
<ul> <li>Camera greyed out</li> </ul>			
"Session timeout" error			

## **ID check issues**

My screen froze during the ID check.	<ol> <li>Clear browser cookies and cache.</li> <li>Refresh the webpage.</li> </ol>	
Blurry Photo	1. Ensure your camera is uncovered and turned on.	
or	2. Clear browser cookies and cache, then guit the browser.	
"Problem with camera	3. Restart the computer and log back in.	
feeder" message		

# **Other technical issues**

• "Your device ran into a	1. Hold the power button down to restart the computer.	
problem and had to	2. Re-enter the exam.	
restart."		
<ul> <li>My computer has</li> </ul>		
crashed or frozen.		
I was kicked out of the	Go back to Assessment > Quizzes and click on your exam. DO NOT open it in	
exam.	another window or tab.	
I can't type in the exam.	1. Clear your browsing data.	
	2. Close the browser and re-open it.	
	3. If that doesn't work, switch to Chrome or Edge.	
It took a long time to submit	If it's at the end of your exam time, the system will usually auto-submit the exam.	
my exam, or I got a	1. Refresh your browser.	
"Something went wrong"	2. Re-access the exam and check your attempt status. You should see 1/1 under	
message when submitting	Attempts for confirmation.	
my exam.		

#### For help with technical issues during the exam:

Integrity Advocate 24/7 live		https://www.integrityadvocate.com/support
	S	+61 2 4050 0222
Deakin IT Service Desk	P	https://help.deakin.edu.au/ithelp?id=it_homepage
	B	Australia 1800 463 888
		International +61 3 5227 8888

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